

The Role of the Lead Worker



Course Number:	LW 101	Scheduled Sessions:	
Cost Per Person:	No Charge/Participating Agency, \$42/Non-Participating	Live Course offered 8/30/16, Hoover Level A Rm	
Eligibility:	Lead Workers, Managers & Supervisors	6 1:00 pm - 4:00 pm	
Instructor:	PDS	COMING SOON!	This course will be available through On-
Length:	1/2 day time to be determined		Demand at no charge for participating State agencies on
Certificate Series:	Leadership Development Certificate		10/1/16. Contact your training liaison have the course
			information e-mailed to you. At the completion of the
			course, email your completed certificate to PDS@iowa.gov .
Location:	Des Moines, Hoover State Office Building, Level A		The course will then be added to your training history.

Overview:

This course is designed for new employees with the role of a lead worker, as well as managers and supervisors who have lead workers positions. The course will identify typical roles and responsibilities of lead workers as well as the benefits of lead worker positions. It will also identify possible risks and types of duties not intended for the lead worker role.

Objectives:

- Define the role and responsibilities of lead workers
- Identify the type of duties typically found in lead worker positions
- Address possible issues for duties assigned, but not intended for the lead worker